

MINUTES

WEST MANCHESTER TOWNSHIP AUTHORITY

October 17, 2024

The regular monthly meeting of the Board of the West Manchester Township Authority was called to order in the offices of the Shiloh Water Authority on October 17, 2024 at 7:00 pm. by Chairman Bentzel. Present were Mr. Bentzel, Mr. Thomassy, Mr. Woodmansee, Mr. Williams, and Ms. Smith, as well as Mr. Horvatinovic, WMTA, Ms. Young, Engineer, and Atty. Baranski, Solicitor.

PUBLIC COMMENT, QUESTIONS: Zane Williams, West Manchester Township was present to discuss the easements on well sites owned by the Authority in the Thornbridge Rd area which might be affected by the proposed flood management project. After discussion, the Board said that it would take up the request later in the meeting. There were no public comments.

MINUTES: Minutes of the September 19, 2024 meeting were reviewed.

A **MOTION** was made by Mr. Williams and seconded by Mr. Thomassy to approve the minutes of September 19, 2024 as presented. **MOTION** passed 5-0.

TREASURER’S REPORT:

Mr. Thomassy reviewed the September, 2024 Monthly Financial Report.

Cash:

Checking Account Balance:	9/01/24		\$904,496.89
Account Balances	9/30/24		
PNC Money Market		\$ 849,587.38	
PNC Checking		\$ 25,827.00	\$ 875,414.38
Escrow Funds			\$ 66,104.97
Available Balance	9/30/24		\$ 809,309.41

Capital Reserve Fund

PLGIT Balance	9/01/24		\$ 886,413.19
Interest		\$ 361.36	
Purchases		--	
Fees		--	\$ 361.36
PLGIT Balance	9/30/24		\$ 886,774.55

September 2024 Profit/Loss

Income:

Cellular Tower Rental	\$	8,476.35
Water Revenue	\$	15,409.80
Penalty	\$	1,286.81
Interest	\$	234.07

Total Income: \$ 25,407.03

Total Expenses: \$ 58,525.88

Net Income/(Loss) : 8/31/24 \$ (33,118.85)

MOTION was made by Mr. Woodmansee and seconded by Ms. Smith to approve the Treasurer's report as presented. Motion was approved 5-0.

MANAGER'S REPORT:

- 1) Well 9 generator is working properly, but it can't be re-programmed. Control Systems 21 is working to find a solution.
- 2) New Variable Frequency Drives at well #7 are installed.
- 3) Mr. Horvatinovic will be taking a Pa Rural Water class on November 19 which will complete the classes necessary to renew his license.
- 4) Mr. Horvatinovic submitted the lead service inventory sheet to DEP. Attorney Baranski noted that only 30% of the water systems in the State who were required to submit this inventory actually did so by the deadline.
- 5) The Township has asked the Authority to shut off the water at a Walnut Bottom Rd address. Because of a series of conversations with the property owner, a Township Police Officer will be present at the Shut-off.

ENGINEER'S REPORT:

- 1) Public notifications regarding the Authority's SRBC permit have been completed.
- 2) AT&T will be making changes on their installation at the Locust Lane tank and the Engineers have reviewed AT&T's plans and have no problems with them generally, but are also reviewing the structural analysis report before giving final approval.
- 3) Preliminary water main replacements drawings are done and await final review by the Manager.

Secretary Woodmansee stated that he had been in contact with the Pennsylvania Aviation Bureau and they stated that no lights are need on any of our water tanks. Once the State confirms this with the Federal Aviation Agency, they will send a written notice to this effect so that the lights can be de-activated.

SOLICITOR'S REPORT:

Mr. Baranski reported that the he continues to work with the Township on their easement agreements for the Little Conewago flood management project and that he recommended execution of the easements for wells 7,

8, and 6 once he gives a final review to information presented earlier by Shane Williams. He will develop a separate agreement for the well which is not on land owned by the Authority but still requires protection.

UNFINISHED BUSINESS:

a. DISCUSSION TOPICS:

- i. **Transition Planning:** Chairman Bentzel stated that, because of the rush of work required of Steve Smith, he was unable to take a class necessary to renew his State Operator's License. Necessary actions to reinstate the license are being planned.
- ii. **Building Modifications.** Mr. Williams reported that he has not received a notice as to when the improvements to the offices will begin. He expects that the next phase of renovations will not continue until after the New Year.
- iii. **Staff Training:** Mr. Woodmansee stated that there was no change in possible courses for the staff.
- iv. **Lead Service Inventory:** Mr. Horvatinovic reported that the survey has been submitted. Attorney Baranski noted that only 30% of the water systems in the State who were required to submit this inventory actually did so by the deadline.

NEW BUSINESS:

- a. **FLOOD PLAIN PROJECT: MOTION** by Mr. Woodmansee, seconded by Mr. Thomassy to authorize Mr. Bentzel to execute Riparian Buffer Easements pending final review by Mr. Baranski. Motion approved 5-0.

OTHER BUSINESS:

EPA testing of all wells: Mr. Bentzel stated that he was contacted by an Environmental Protection Administration representative who requested permission to test our wells at no cost to the Authority.

REVIEW OF PUMPING RECORDS: Pumping records were presented and reviewed. It was noted that the groundwater levels were holding, but the drought continues and levels bear watching.

PAYMENT OF SEPTEMBER BILLS: Bills received since the last meeting were reviewed and a **MOTION** was made by Mr. Williams and seconded by Ms. Smith to approve bills through October 17, 2024 totaling \$58,753.31. The motion was approved 5-0.

ADJOURNMENT:

Chairman Bentzel adjourned the meeting at 8:45 PM.

Respectfully submitted,

W. Lee Woodmansee, Secretary