

MINUTES

WEST MANCHESTER TOWNSHIP AUTHORITY

July 16, 2026

The regular monthly meeting of the Board of the West Manchester Township Authority was called to order in the offices of the Shiloh Water Authority on July 16, 2026, at 7:00 pm by Chairman James Bentzel, Jr. Also present were Gene Williams, Scott Thomassy and Lee Woodmansee, WMTA; John Horvatinovic, Manager; Diana Young, Engineer; and Attorney John Baranski, Solicitor.

MINUTES: Minutes of the June 18, 2026 meeting were reviewed.

A **MOTION** was made by Mr. Williams to approve the minutes of May 21, 2026 as presented. The motion was seconded by Mr. Thomassy. Motion was approved 4-0.

TREASURER'S REPORT. Mr. Thomassy stated that there are still some funds to be paid to the Authority from TowerCo to account for lease payments made to the new owners which should have been made to the Authority and will be in the vicinity of \$30,000.00. Attorney Baranski stated that he was working with Mr. Thomassy to make sure that proper verifications and lease payments were made to properly complete the sale of the leases and receive that final payment.

Mr. Thomassy reviewed the June Treasurer's Report which is attached and made part of these minutes. The beginning cash balance was \$680,408.91. Final account balance on June 30, 2026 in the PNC Money Market account was \$599,791.39; a PNC checking balance of \$25,000.00; and an escrow funds balance of \$69,201.82, for an available balance on June 30, 2026 of \$555,589.57.

The Capital Reserve Fund had a beginning balance on June 1, 2026 of \$3,701,988.30; Interest earned during June of \$480.29; investment purchases made totaling \$10,831.92; and a final balance in the Capital Reserve Fund on June 30, 2026 of \$3,713,300.51.

During June, the Authority had operating revenues of \$14,616.63; total expenses of \$75,866.15; and an ending monthly cash flow of (\$61,249.52).

A **MOTION** was made by Mr. Bentzel and seconded by Mr. Williams to approve the Treasurer's report as presented. **MOTION** was approved 4-0.

MANAGER'S REPORT

1. William Reichert has installed the new pump at well #6. The VFD is scheduled to be installed by I.B. Abel in the next week. Final testing is not yet complete.
2. Gingerich has pressure tested the new main on Baker and Taxville Rds. and the location of the meter pit for Mr. Shank has been marked. The fire hydrant connection at the end of the line on Taxville Rd. will need a minor repair before turning it over to the Authority.
3. DEP has approved our 2025 Consumer Confidence Report and it has been posted on the website and submitted to DEP.
4. There was a main break on the past Saturday at the intersection of South and Wilt drives. A paved over gate valve was found during the repair and will be repaired and put into use.

5. DEP made their annual inspection on June 30 and July 13th. They noted that we had never received a permit when we made our emergency connection to the York water line and updated permits for all wells for the addition of the hexaphos in our chlorine tanks.

ENGINEER'S REPORT:

1. Final plans for the Baker Rd. subdivision have been received.
2. The Well 4/5 Chlorine detention pipe is out to bid. Pre-bid conference to be held on July 22 at the Authority office. Linden Road water main replacement's E&S plans are being prepared. Bidding on this project is expected to be 1 month after the well 4/5 project.
3. Regarding PFAs, additional information was requested by the litigation team on this day. That information will be submitted by the end of next week.
4. The "Risk and Resilience Assessment" was completed and certified before June 30.

SOLICITOR'S REPORT:

Attorney Baranski re-stated that he is working on the final payments regarding the sale of the leases. Mr. Bentzel asked about the sheriff's sale for the Trimmer tank/Clearwire suit in the courts. Mr. Baranski said he would get an update on that litigation.

DISCUSSION TOPICS

- a. **Transition Planning:** Mr. Bentzel asked Board members to review job descriptions for the 2 positions by the next meeting.
- b. **Building/Office improvements:** Mr. Williams said that he is continuing to develop improvement projects and will continue to provide the Authority with recommendations at future meetings. The contractor will begin working on the most recent upgrades to the office (cabinetry, countertops, window replacement, etc.) in August.
- c. **Status of 2026 Hydrant valve project:** Mr. Horvatinovic described the project status as being almost complete, but is being held up as we wait for a new hydrant to be delivered.
- d. **Possible rate increase:** There was no discussion.
- e. **Risk and resilience update:** Ms. Young stated that the update is complete.
- f. **"Washington Meadows" update:** Described in Manager's report. Complete set of plans are needed.
- g. **"Glo-Fiber":** Chairman Bentzel described the different rates/packages which Glo-Fiber could provide to the Authority, ranging from \$145/mo. to \$185/mo. plus some miscellaneous expenses for items that we will want in addition to the base service. Board members stated that they had heard good things about the service and were in agreement to make the change.
- h. **Billing Software:** The company providing billing services (Freedom software) has been purchased by another company (G Works). This, combined with lingering past problems, caused Mr. Bentzel to investigate other companies at the recent Municipal Authorities conference. He will get additional information and hopes to set up zoom calls with possible providers.

UNFINISHED BUSINESS: There was no Unfinished Business.

NEW BUSINESS:

Chairman Bentzel read a letter of resignation submitted by Judy Eyler, Office Manager, effective December 31, 2026. Ms. Eyler offered to provide part-time training to her replacement and thanked the Board for the many years of cooperation and support as well as from other employees over the years.

There was no new business.

OTHER BUSINESS:

REVIEW OF PUMPING RECORDS: Pumping records were presented and reviewed.

PAYMENT OF JUNE/JULY BILLS: Bills received since the last meeting were reviewed. **MOTION** was made by Mr. Williams, and seconded by Mr. Thomassy to approve bills through July 16, 2026 totaling \$82,718.69. **MOTION** was approved 4-0.

ADJOURNMENT:

The meeting was adjourned at 7:54 pm by Chairman Bentzel.

Respectfully submitted,

W. Lee Woodmansee, Secretary